



Millwork Estimator

Established in 1989, Terlin has become a leader and innovator in full-service construction for retail, commercial, and institutional clients. Distinguished by their end-to-end approach and unparalleled reputation for quality and reliability, Terlin's state-of-the-art facility houses their custom Millwork shop which provides an exclusive focus on the specialized needs of their clients. From design through construction and service, Terlin handles every aspect of interior construction and delivers outstanding and consistent results.

The Terlin Team is a talented and driven group of experts, trades-people, designers, and project managers. In addition to their skilled partners and sub-trades, Terlin's complete team is made up of close to 200 dedicated individuals – each committed to making customer service and satisfaction their highest priorities.

As part of Terlin, the **Millwork Division** is a skilled and dedicated group of craftsmen, designers, and project managers who take pride in delivering high-quality millwork. They operate as a tight-knit team, working collaboratively in a fast-paced, detail-oriented environment where precision and craftsmanship are key. Their success is built on organization, efficiency, and a commitment to excellence – ensuring that every project meets the highest standards. **And they are always looking for talented individuals who share their passion for quality and teamwork to join their growing team!**

The Opportunity

Terlin is currently seeking a full-time, experienced, and detail-driven **Millwork Estimator** to join their Millwork Division. This role is ideal for someone who thrives in a collaborative, high-performance environment, values organization and efficiency, and is driven to contribute to the continued success of the team.

Responsibilities:

The Millwork Estimator is an integral member of the Millwork team – responsible for delivering timely and accurate estimates for millwork projects.

They are responsible for reading and interpreting blueprints, drawings, and specifications under the direction of the Director of the Millwork Division, while collaborating with clients, sub-contractors, and colleagues to ensure the successful delivery of projects. Specifically:

- **Project Estimation:** Prepare detailed cost estimates for millwork projects by analyzing blueprints, drawings, and specifications.
- **Quantity Take-offs:** Conduct accurate quantity take-offs from architectural documents, ensuring consistency across original drawings, addendums, and quotes.
- **Bid Preparation:** Develop and submit final bid proposals, overseeing the tender document submission process.
- **Stakeholder Collaboration:** Build and maintain strong relationships with clients, vendors, architects, and subcontractors to establish unit costs, labour rates, and productivity considerations.
- **Cost Negotiation:** Negotiate favorable pricing with subcontractors and suppliers to optimize project budgets.
- **Problem-Solving:** Identify and propose alternative configurations and construction details to address project challenges.
- **Additional Duties:** Perform tasks as directed to support team success.

Qualifications:

- **Experience:** Minimum of 2 years in millwork estimating or a related field.
- **Technical Skills:** Proficiency in reading architectural blueprints and using estimating software; experience with AutoCAD is advantageous.
- **Analytical Abilities:** Strong logical and analytical problem-solving skills with excellent time management.
- **Adaptability:** Ability to prioritize tasks, think creatively, and adapt to new concepts and challenges.
- **Work Under Pressure:** Capacity to perform effectively under tight deadlines.
- **Communication:** Excellent written and verbal communication skills.
- **Licensing:** Valid driver's license is required.
- **Security Clearance:** A valid Secret security clearance (or ability to successfully obtain same) is a requirement of the position.

What Terlin Has to Offer

Terlin offers employees the opportunity to work on innovative projects alongside dynamic, dedicated, and talented teams who possess a strong drive for success.

Their **comprehensive benefits package** is designed to meet the demands of each individual's life at work as well as at home. Employees are eligible for coverage under Terlin's benefit plans and are encouraged to participate in any, or all, of their benefit programs. The benefit programs are also complemented with **RRSP** matching and **profit sharing**.

Terlin is an equal-opportunity employer and values diversity and inclusiveness in their company.

Do you have the drive, the experience, and the commitment to excellence to be part of the Terlin Team?

If you think you have what it takes and would like to join an organization that offers proven corporate leadership, opportunities for career advancement, great team spirit, and a collaborative environment, then let Terlin provide you with an excellent place to work, grow, and excel!

To learn more about Terlin Construction Ltd., visit their website at www.terlin.ca .

We thank all applicants for their interest, however, only those qualified will be contacted for an interview.